Program Review Technical, Content, and Prioritization Review Rubrics

IEC (Institutional Effectiveness Committee) Technical Review

IEC is responsible for reviewing Program Review submissions and ensuring that the narrative and data presented are complete.

Academic Senate Executive Board Technical Review (faculty requests)

Academic Senate Executive Board is responsible for reviewing Requests for Faculty and ensures the necessary information is provided, considering questions that Senators may have which may include, but are not limited to:

- Efficiency
- Class size
- Waitlist #s
- # of PT faculty
- How will this faculty member make load?
- Is this faculty request for established courses or for courses under development?
- Growth (or decline) of a program/Outcomes (# of degrees/certificates)
- Requirement for a FT faculty vs. lack of available PT faculty
- Significant general education requirements
- Serve substantial numbers of the student population
- Serve a population of students not served by other programs
- New programs the college wants to develop and support through resources and facilities
- Contributions to college and district goals including student equity

Deans or Directors Content Review

Deans or Directors will provide a comprehensive review the program review including the description of the program, the interpretation of the data, the goals of the program, and recommendations for funding. The Deans or Director will provide feedback to the program review author that the author will consider to complete the final submission. If a Dean or Director is the author of the review, the relevant Vice President will provide this feedback. If a Vice President authors a review, the President will provide the feedback.

Planning Council

The Planning Council will review all classified staff and facilities, equipment, technology, or other funding recommendations and relevant program reviews starting in January 2024. This review will focus on the alignment and contribution of the funding recommendation to the college's Strategic Initiatives and expected return on investment for the college. The Planning Council will submit a prioritized list to the Budget Council.

Other Governance Committee Reviews

If a recommendation is within the purview of another governance committee, that Committee will provide feedback to the Planning Council about how the recommendation fits in the current goals and priorities of the committee.

Classified Senate

The Classified Senate will review the recommendations for classified positions and provide feedback to the Planning Council before final prioritization is sent to the Budget Council.